

**MINUTES OF THE SELECT BOARD**  
**Tuesday August 23, 2016 – 7:00 PM**

**Present:** David McGuckin, Chair, Bill Stewart, Selectman, Tom Maher Selectman, and Bette Jane Riordan, Secretary.

**Also present:** Beth Barnhorst, Steve Tabbutt, David Borden.

**1. Approve Select Board Minutes.**

Selectman Maher made a Motion to Approve the minutes of the August 8<sup>th</sup> meeting, as amended, which was seconded by Selectman Stewart. Motion carried.

**2. Public Question and Answer. : None.**

**3. Items.**

**a. Pole licensing agreement.**

Selectman Maher presented the Town's last 5-year contract with Comcast which was extended by six months. The Town will continue to negotiate to add Internet service to the school and library. He referenced section 2.6 of the contract regarding pole licensing, and a letter from Drummond Woodsum Law Firm outlining what needed to be done. He stated the Board first needs to work with its assessing firm Avitar and have them make an assessment. Comcast will then be sent a bill for use of the poles. After discussion it was the sense of the Select Board to proceed as outlined.

**b. Underwood Update.**

Selectman Stewart reported that the surveys and boundaries are completed. The vendor proposed staking the boundaries for a cost of \$875. Given the plans are stamped and recorded, Selectman Stewart asked whether or not the staking was necessary. Although Steve Tabbutt stated the stakes would be helpful, they weren't necessary. After discussion, Selectman Stewart stated he would discuss the staking with the vendor to see if the costs could be reduced.

Chair McGuckin confirmed with Steve that the water pipe across the bay has been repaired. Steve expressed concern that the recent flow testing may have contributed to the break. Selectman Stewart also expressed concern about planned future flow tests, and stated he would confer with Underwood about the retesting.

**c. Rte. 1-B shoulders.**

Rep. Dave Borden reported on the Transportation Alternative Grant ("TAP") process. A Letter of Intent from the Town has been submitted. The Proposal needs to be submitted by September 2, 2016. He said he needed to discuss the specifics of the proposal as drafted with the Board, and come to a final agreement. He stated he would be adding data gathered by Beth Barnhorst regarding traffic and pedestrian flow on Wentworth Road.

The first issue to discuss in the proposal is the "scope". There are two areas of planned shoulder expansion (2 feet): Wild Rose Lane to Main Street and the causeway up to River Road. The expansion does not include the village. He also pointed out where ledge may be

problematic, as well as property owners who have built into the proposed expansion area. Selectman Maher asked if permits were going to be necessary. Dave Borden did not know but stated it was not included in the proposal narrative. The Board further discussed proposed locations for the shoulder widening, including the area from Wild Rose Lane to Beech Hill Road. Dave Borden presented two sets of costs, one including sidewalk construction (\$538,000.) and the other without. In both instances, the Town pays upfront, and then receives 80% reimbursement from the State. The Board and Steve Tabbutt discussed problems with snow plowing if sidewalks are added in certain areas. Chair McGuckin stated if the Town receives the TAP grant, then he would support sidewalk inclusion, but could not support inclusion if the Town does not receive the money. Private funding was also discussed, but would probably not happen. Selectman Stewart was not in favor of private funding. He stated he supports applying for the TAP grant, and to include sidewalks.

Selectman Maher stated that the shoulders should be clearly marked, and expressed concern that a widened road would be an invitation to speed. In response to a question from Chair McGuckin regarding the likelihood of obtaining the grant, Dave Borden said it is highly competitive, and is available every four years. The current application is for work to be done in 2019.

After further discussion, the Select Board approved submission of the proposal with sidewalk inclusion. Copies of costs estimates, currently around \$750K, and Ms. Barnhorst's data are available at Town Hall.

Dave Borden stated that to comply with grant requirement, the Town has to designate a full time employee as an administrator of the grant. In addition, Letters of Support must accompany the proposal. At the Select Board's suggestion, Dave Borden agreed to start a draft of a support letter and will consult with State Sen. Nancy Stiles. The CIP and Historical Society should also submit letters of support. These need to be done by August 31<sup>st</sup>. Selectman Stewart agreed to work with the Conservation Commission to write a letter.

#### **d. Clarifying HDC appointment process.**

Selectman Maher presented suggestions as outlined by HDC Chair Rodney Rowland, dated July 7, 2016. His letter indicates a plan to change the current Zoning Ordinances which include the establishment of two separate historic districts, as well as changing the process of how vacancies on the HDC are filled. After discussion, the Select Board agreed to table this matter until the next Select Board Meeting and invite Mr. Rowland to speak on these issues.

#### **4. Other Old Business.**

##### **a. Ritson Street.**

Selectman Stewart indicated he has drafted the letter to NH DES which will be sent. Immediately.

##### **b. Workers Comp and Fire Boat.**

Selectman Stewart stated the Workers Comp audit is due, and the auditor has been notified. Selectman Stewart also has notified Primex that an extension is needed. Chair McGuckin reported on the situation with insurance for the recently acquired fireboat.

**5. New Business: None.**

There being no further business to come before the Board, Selectman Maher made a Motion to Adjourn, which was seconded by Selectman Stewart.

Meeting adjourned at 8:30 PM.